

1
Nogales, Ariz., May 19' 1919.

The Line-A-Time Mfg., Inc.
681 Market St.
San Francisco, - Cal.

Dear Sirs:-

Kindly send me by return mail price on your
Transcribing (Model A-12), and oblige,

Yours truly,

A. AMER. LOCOMO. CO.
B. BETH'N STEEL CORP.
C. CURTIS PUBLISH. CO.
D. DUPONT DE N. & CO.
E. EASTMAN KODAK CO.

A - B - C List of Users
F. FORD MOTOR CO.
G. GOODYEAR T. & R. CO.
H. HEINZ, H. J. CO.
I. INTERSTATE C. CO.

J. JOHNS-HOPKINS UNIV.
K. KNOX HAT CO.
L. LONG BELL LUM. CO.
M. MONT., WARD & CO.

N. N. Y. LIFE INS. CO.
O. OTIS ELEVATOR CO.
P. PENNA. R. R. CO.
Q. QUAKER OATS CO.
R. REGAL SHOE CO.

S. STANDARD OIL CO.

T. TIMKEN DET. AXLE CO.

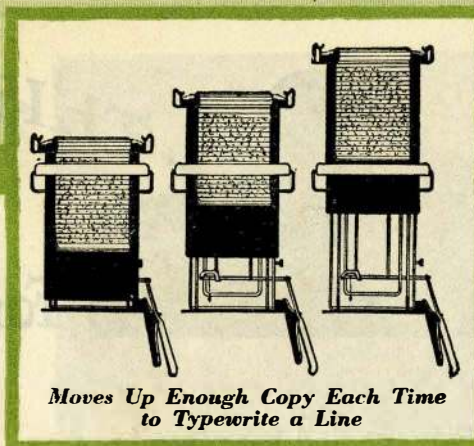
U. UNITED CIGAR STORES
V. VANDALIA PUB. SCH'LE
W. WILLYS-OVERLAND CO.
Y. Y. & E. MFG. CO.
Z. ZAGELMAYER MACH. CO.

Line-a-time System of Transcribing

LINE-A-TIME MANUFACTURING CO. Inc.

of Rochester, N. Y.

Pacific Coast Branch
861 Market Street
SAN FRANCISCO, CALIF.



Moves Up Enough Copy Each Time to Typewrite a Line

(2)

May 21, 1919.

RECIBIDA
MAY 23 1919

CONTESTADA

Mr. F. Torreblanca,
P. O. Box 547,
Nogales, Ariz.

Dear Sir:-

Regarding your letter of May 19th. We take pleasure in stating that our prices are as per the enclosed price list. \$12.50 on the model 12, etc. Terms of payment are 2% cash with the order. Shipment can be made from San Francisco stock immediately, and all prices quoted are delivered to you by Parcel Post.

Trusting that we may receive your valued order covering some of these machines, we beg to remain

Very truly yours,

LINE-A-TIME MFG. CO.,

per C. H. Hunt

CWH*AL



THIS or THIS
?
For YOUR Office



SHE has to find her place besides bending over and craning her neck—a stop, and a strain to eyes and body—at each reading.

HER place is constantly pointed out in the correct (stationary) position and she maintains a comfortable, easy, upright posture of body.

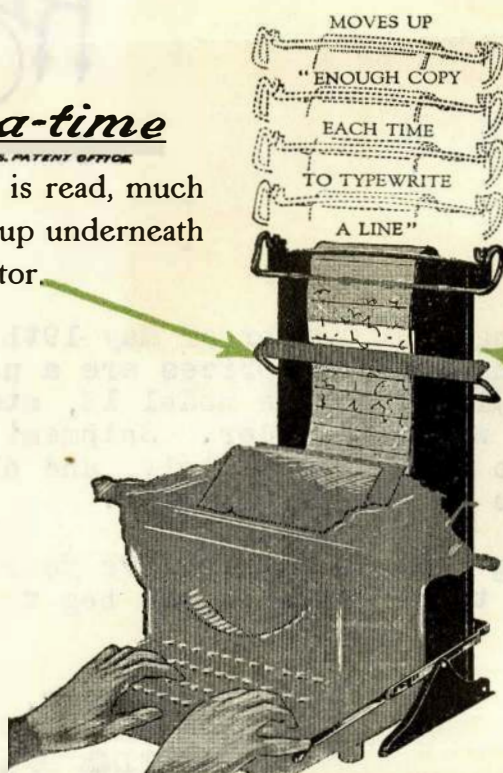
The Line-a-time

REGISTERED U.S. PATENT OFFICE

raises the copy as it is read, much or little as required, up underneath the stationary indicator.

Each “Eyefull” of Copy is therefore read from the same (stationary) position.

This position is scientifically correct.



The reading position is——

Just High Enough—so an upright posture is induced, avoiding congestion of chest and digestive organs.

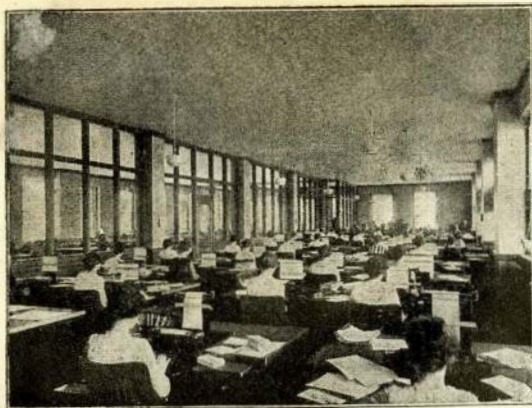
Just Far Enough from the Eyes—so there is no change in focus in looking (thousands of times daily) from the copy to the letter in typewriter and back again.

Directly in Front—so the eyes are kept balanced, not one strained more than the other as in “off-side” reading.

IF you counted the seconds wasted under the old conditions in fruitless expenditure of energy you’d not be surprised at how rapidly the Line-A-Time pays for itself. The stenographer can *more easily* turn this time into greater output than to be wearing out her eyes and body.

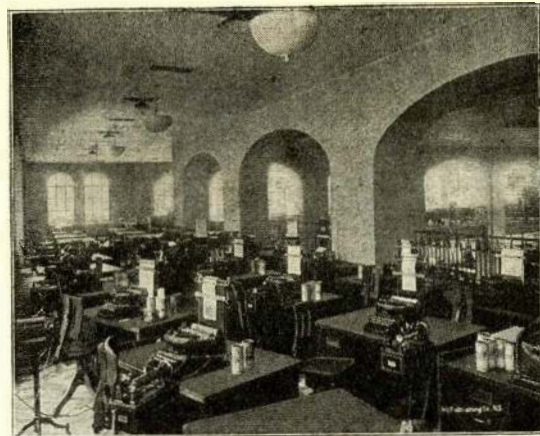
See what users say on the opposite page.

You have a constantly increasing investment in the stenographer who has been trained in the details of your work. To conserve the time and well being of that employee is good business!



One Department in the Administrative Office of the Willys-Overland Co., Toledo, Ohio. Every Typist Uses a Line-A-Time

Does It Pay ?



Showing Line-A-Time Equipment in Offices of Hill Publishing Co., New York City

Read

U. S. Dept. of Inter., Klamath Agency, Ore.—I wish to inform you that I cannot find words to express my high estimation of the Line-A-Time. It is everything you claim for it and my work is 100 % easier since putting it in operation.

Cora E. Bresette.

U. S. Government



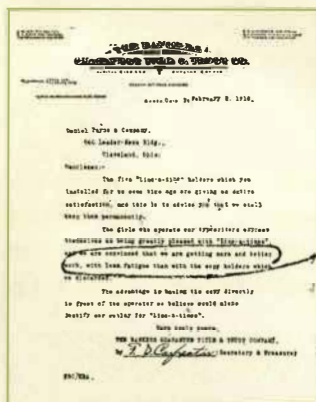
An Office of the Goodyear Tire and Rubber Co. Akron, O., showing the Line-A-Time System in use.

These

Pacific Steamship Co., Tacoma, Wash.—Please forward as soon as possible one model 20 Line-A-Time to 506 Perkins Bldg., Tacoma, Wash. We are using eight Line-A-Times in this office with splendid success.

E. Hall, Asst. Auditor.

Shipping



Banker

Clerk of Wasco Co., The Dalles, Oregon.—As President of the Oregon State Association of County Clerks, I would like for you to write personally to each and every County Clerk and Recorder in the State of Oregon and tell them to try out the Line-A-Time. If they desire further information to write me regarding its merits.

L. B. Fox, Clerk.

County Officer

"We are getting more and better work with less fatigue."

One Dozen Prominent Pacific Coast Users and the Number of Line-A-Times They Have Purchased :

Bethlehem Shipbuilding	-	69
California Packing	-	26
County Offices	-	215
General Petroleum	-	24
Pacific Steamship	-	27
Shipping Board, Emerg. Fleet	-	82
Skinner-Eddy Shipbuilding	-	34
Southern Pacific	-	87
Standard Oil	-	29
State of California	-	83
U. S. Army	-	76
U. S. Navy	-	108

"Not only shown an increase of 20 per cent in her work but personally says she has found it very beneficial."



Oil Company

Carr & Kennedy, Attorneys, Redding, Cal.—The Line-A-Time is a real joy and I would not be without it. It is a splendid invention and I am recommending it to all my friends.

Lela Kennedy.

Attorney

They're Saving

Time—because the old method of transcribing resulted in waste motion, waste effort and long stops to read copy besides irritating executives by unnecessary errors.

Money—because they produce an increase in output easier than the smaller volume of work they formerly did. It defers adding of more help as the business grows.

Health—because they avoid permanently harmful results to eyes and body. Fatigue from their daily work is reduced 50 %.

The Old "Off Side" Method



Means re-locating the place at each reading—thousands of times daily. The strain on body and eyes tells inevitably!

The Line-a-Time System



There the place is, constantly pointed out by the Stationary Indicator! Eye-strain is eliminated—correct body posture is made easy.

Did you notice that word "stationary"?

It means that besides being a support for stenographers' copy the Line-a-Time holds an indicator across the face of it to constantly point out the place.

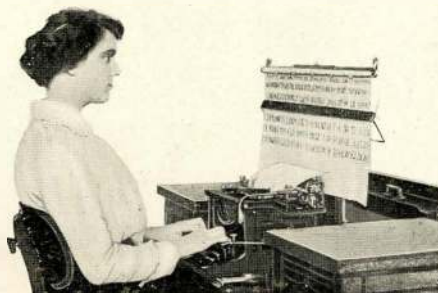
This indicator is *stationary*! This means that the *copy is movable*, up underneath the indicator.

Read how the Line-a-Time, by making this possible, has increased stenographic efficiency. How it assures more and better output while making the work easier.

Familiar Inefficiency



The Recognized "Correct" Way



LINE-A-TIME MANUFACTURING CO., Inc., ROCHESTER, N. Y.

VISION is concentrated to the scientifically correct elevation. This induces an upright posture on the part of the operator.

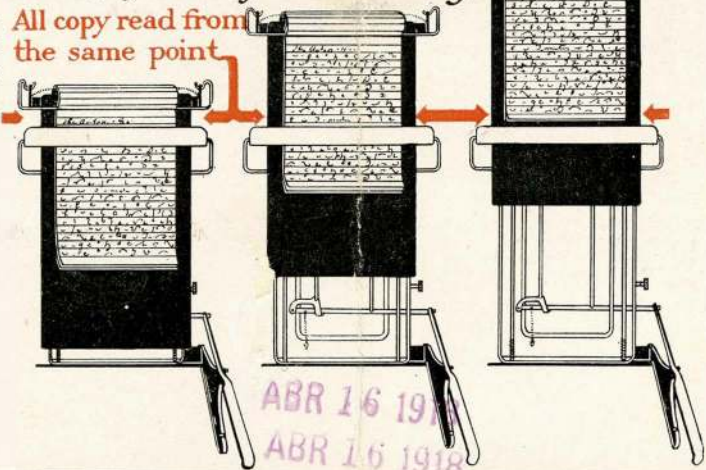
Vitality is thereby increased and bodily ills guarded against.

And by eliminating the continual twisting of the head and body it *saves time*.

Line-a-time

System of Transcribing

All copy read from the same point



THE COPY is correctly located—in front and in an upright position.

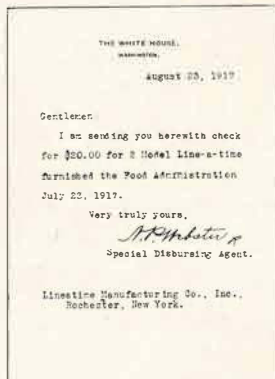
This places it in the best light and in proper relation to the eyes. The place is so pointed out, constantly, that all copy is read from the same (stationary) position. These features eliminate eye strain and *prevent errors*.

Saving waste Time and Energy

SUCH representative concerns as the Western Electric Co., The Goodyear Tire & Rubber Co., The Willys-Overland Co., The Remington Typewriter Co., and many others of the most prominent in the country, as well as the United States Government, recognize the Line-a-Time to be a necessary unit of equipment for their offices.

With "conservation" the watch-word of the day, it is not in the least surprising that big as well as little business, the country over, has realized the importance of this new System of Transcribing.

Nor is it unnatural that stenographers who are alive to their personal interests eagerly seize the help and protection it affords them. Thousands in business for themselves or simply desiring to assure themselves against ever being deprived of its assistance, have bought Line-a-Times on their own account.

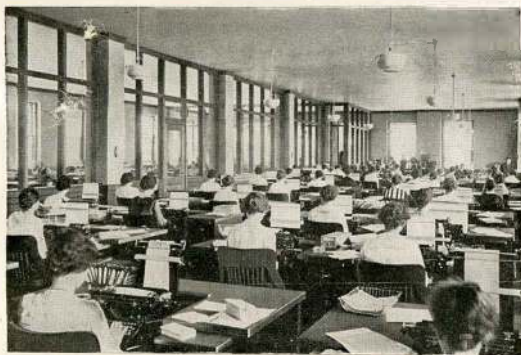


The U. S. Food Administration as one of its first steps of organization recognized the need for the Line-a-Time System.

Effects a big gain in output

with actually less fatigue

Users of Line-a-Time—stenographers themselves—report as high a gain as 50% in their own efficiency. Discount this if you will, place it at only 30%—20%, even 10% and you will still have a wonderful investment in Line-a-Time.



One of the offices of the Willys Overland Co., at Toledo—every stenographer Line-a-Time equipped.

Gentlemen:

With reference to the "Line-a-Time" system which you placed in our office on approval, wish to say that we have no hesitancy in stating that it is accomplishing all you claim for it.

As you know we have tested this out for the past three weeks on straight stenographic work, with a stenographer whom we considered very rapid and efficient.

The young lady using the "Line-a-Time" has not only shown an increase of 20% in her work, but personally says she has found it very beneficial, from the fact that it relieves her eyes of strain.

We wish to thank you for the opportunity of trying your device, and wishing you the success which you deserve, we are

The A. G. Harbaugh Company,
(Signed) W. J. Masterson
Office Manager.

"We have seven other copy holders each good in its way, but I have found that I can do the same amount of certain kinds of work in one hour with the Line-a-Time, absolutely without brain fatigue, that took all the forenoon by the old style copy holder.

"Any stenographer who is progressive and ambitious and will learn the proper use of the Line-a-Time, will find that her efficiency is increased more than 50%.

(Signed) Miss Mae Baker Berryman,
Instructor Modern School of Shorthand,
Portland, Maine

"Anybody can see the advantage of these machines in doing copy work, but mine is of even greater importance to me in transcribing from my note book.

"Before my Line-a-Time was installed I thought I would be compelled to give up stenography for a living. I was troubled with headaches and felt tired and worn out at the end of the day. I went to several eye specialists and physicians but they did me no good. I have had no trouble of this kind, however, since I have been using the Line-a-Time.

"It not only enables a stenographer to turn out a larger quantity of correct work in a day, but saves his health as well."

(Signed) H. W. Sharwell, Public Service Ry. Co.,
Newark, N. J.

The Line-a-Time System of Transcribing

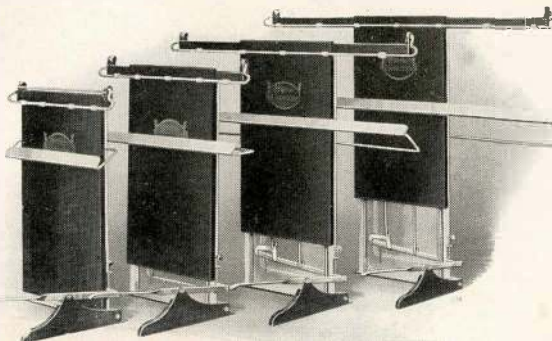
So called because the stenographer using it acquires a completely different method—a new system of manipulating copy.

This "System", learned by just a few days practice and entailing no loss of time, soon makes marked improvement in the volume and quality of output and the physical condition of the operator.

The lever controlling the operation of the device, extends conveniently at the side of the key board so that its use becomes, unconsciously, a part of the automatic rhythm of efficient typewriting.

It is made in four regular and four specially large sizes to accommodate all widths of copy, including cards and note book and tabular sheets up to 35" wide.

The Line-a-Time attaches to the desk independent of the typewriter, minimizing vibration. It is made for use with any kind of typewriter. Special attachments are furnished for Elliott-Fisher billing or book machines.



MODEL 12 For note book and sheets up to 12 in. wide	MODEL 16 For mailing lists and sheets up to 16 in. wide	MODEL 25 For inventory and other sheets up to 25 in. wide	MODEL 32 For statistical re- port sheets up to 32 in. wide
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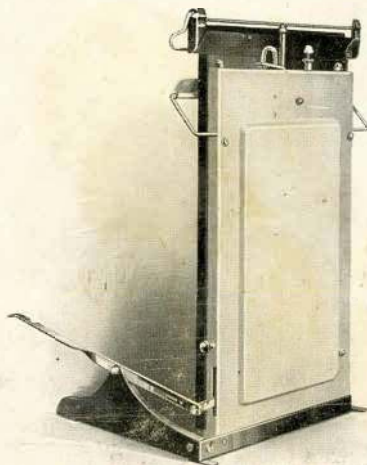
LINE-A-TIME MANUFACTURING CO., Inc., ROCHESTER, N. Y.

Worse than Waste

The time and energy that a stenographer wastes when she (or he) leans over thousands of times each day to read copy, is serious enough. When saved it repays the cost of the Line-a-Time at least tenfold, yearly.

But the errors that creep in; omitted lines—wrong words and figures, results of tired minds confused by the constant strain upon the eyes and nerves.

And the gradual wearing down of physical resistance, from unnaturally twisting the back and neck and congesting the chest and abdomen!



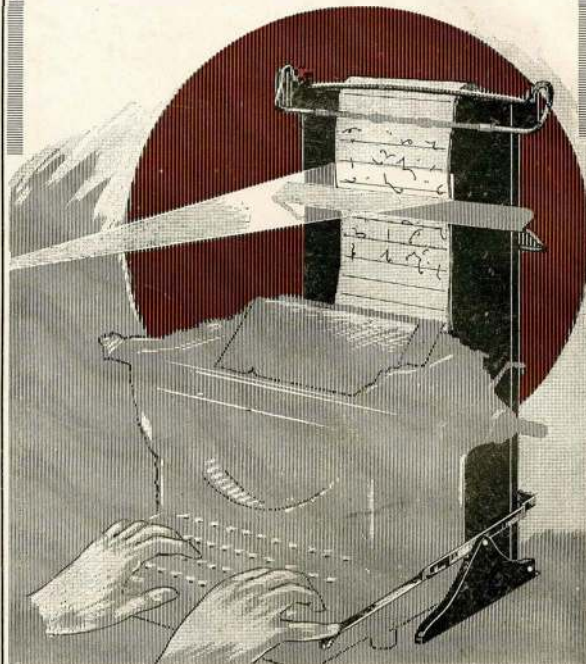
Back of the Line-a-Time device—note that working parts are closed in by an aluminum supporting plate, light but substantial in construction.

Are not these permanently harmful effects *worse*, even, than the loss of time and output—aren't they in themselves, worth guarding against?

Why do 40 per cent of stenographers wear glasses? Why are so many anaemic and in ill health? Why do medical authorities place stenography first in the list of harmful sedentary occupations.

The use of the Line-a-Time System in your office will prove to you that it corrects the fundamental conditions that bring about these evils. Let our representative arrange with you for a trial.

Raising the Standard of Stenographers



Thru the
Stationary Point of Vision
of the
Line-a-time System of Transcribing

THE LINE-A-TIME MFG. CO., Inc.

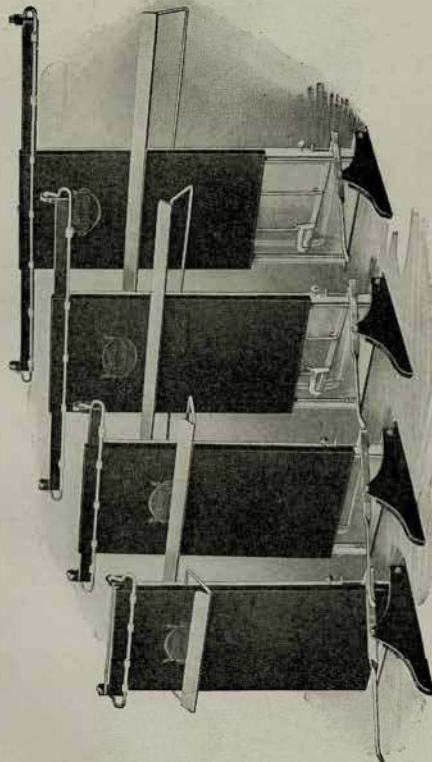
Monadnock Building

No. 681 Market Street

SAN FRANCISCO - - CALIFORNIA

The Line-a-Time Family

ILLUSTRATING RANGE OF SIZES



Line-a-Time
stands on
its own base
—it is NOT
attached to
the
typewriter



Made to fit
any style
desk and for
use with
any make of
typewriter



MODEL 12
For note book
and sheets up to
11 in. wide.

MODEL 16
For mailing
lists and sheets
up to 15 in. wide.

MODEL 25
For inventory
and other sheets
up to 24 in. wide.

MODEL 32
For statistical
report sheets up
to 31 in. wide.

PRICE LIST

(Effective August 1st, 1918.)

Model 12 for note book or copy up to
11 inches wide.....\$12.50

Model 16 for note book or copy up to
15 inches wide 14.50

Model 18 for note book or copy up to
17 inches wide 15.50

Model 20 for note book or copy up to
19 inches wide 16.50

Extra Large Sizes

Model 25 for note book or copy up to
24 inches wide 18.50

Model 30 for copy up to 29 inches wide 19.50

Model 32 for copy up to 31 inches wide 20.50

Model 36 for copy up to 35 inches wide 25.50

Desk Weights (each) 1.00

Ask for information regarding special
models Line-a-Times for Elliott-Fisher
Billing and Bookkeeping Machines, which
greatly increase their efficiency.

GUARANTEE: Every Line-a-Time is guaranteed
against defect in material or work-
manship for two years from date of purchase.

The time the Line-a-Time conserves, affording greater output while *reducing* fatigue, pays for it from three to a dozen times each year.

Its value to the stenographer, through the protection to both health and eye-sight it affords, is impossible to calculate.

Single errors which the Line-a-Time would prevent, frequently cause losses equal to many times its cost.

PRICE LIST

le
ord,
Mr.
board
Vassar
rewster
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ese of

Miss Addams said to-night failed to recover in time to sail Saturday with the Ford peace mission she will join the party in Europe at a later time.

MAY VOID CITY CHARTER.

ge Miss
protest
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York on

alarmed
decided
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Missing 7 Words, Stenographer's Error, Causes Trouble at Toledo.

TOLEDO, O., Dec. 1.—A stenographer's error may defeat an important amendment to the Toledo charter, for which the people voted by a large majority in a recent election.

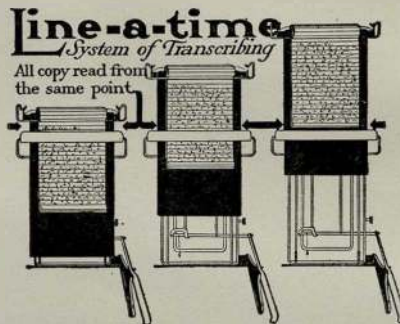
The amendment provided that legislation passed by popular vote cannot be amended by the city council, or in any other way except by the people. In preparing the copy for the official ballot, a stenographer omitted seven words from the proposed amendment. Federal Judge Killits, one of the original charter framers, suggests that, on account of the error, the city clerk should not engross or enroll the amendment as a part of the charter.

P.

engravers
os.
the

Taken from New York Sun

The incident mentioned above would not have occurred had a Line-a-Time been used.



The Only Device that Moves the Copy

THE LINE-A-TIME MFG. CO., Inc.
ROCHESTER, N. Y.

May 27' 1919.

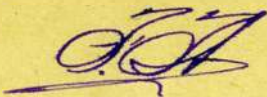
LINE-A-TIME MFG. CO.
861 Market Street.
San Francisco, - Cal.

Gentlemen:-

In reply to your letter dated 21st inst.
please find herewith Draft No. ~~106~~72 for Dls.12.25, for
one of your Line-A-Time Model #12.

Trusting to hear from you, soon, I am

Yours truly,



Please send this machine to P O Box 547
Nogales, Arizona.

FTb